

<p>Acceptable Use Policy AUP</p> 	Name of School	Hallsville primary Scott Wilkie primary
	AUP review Date	September 2023
	Date of next Review	September 2024
	Who reviewed this AUP?	Keri Edge – Executive Headteacher Nigel Mark – ICT Network Manager Andrea Perry/Michael Jago – Computing Lead Ivie Okwuegbuna/Joanne Edwards - Deputy designated safeguarding lead Steve Cox – Education Consultant

Background

We ask all children, young people and adults involved in the life of Agate Momentum Trust schools’ to sign an Acceptable Use* Policy (AUP) to outline how we expect them to behave when they are online, and/or using school networks, connections, internet connectivity and devices, cloud platforms and social media (both when on school site and outside of school).

Your child has also signed an AUP.

[* An AUP is as much about behaviours as ‘use’ of a particular device or technology, so you may wish to rename this document, but we have kept the recognised term ‘AUP’ as the name of this document.]

We tell your children that **they should not behave any differently when they are out of school or using their own device or home network.** What we tell pupils about behaviour and respect applies to all members of the school community, whether they are at home or school. We seek the support of parents and carers to reinforce this message and help children to behave in a safe way when online:

“Treat yourself and others with respect at all times; treat people in the same way when you are online or on a device as you would face to face.”

Where can I find out more?

You can read Agate Momentum Trust’s full Online Safety which can be found on the school’s website in the policies section for more detail on our approach to online safety and links to other relevant policies (e.g. Safeguarding Policy, Behaviour Policy, etc). If you have any questions about this AUP or our approach to online safety, please speak to Ivie Okwuegbuna, Andrea Perry, Joanne Edwards or Michael Jago.

What am I agreeing to?

1. I understand that Hallsville/Scott Wilkie primary school uses technology as part of the daily life of the school when it is appropriate to support teaching & learning and the smooth running of the school, and to help prepare the children and young people in our care for their future lives.

2. I understand that the school takes every reasonable precaution to keep pupils safe and to prevent pupils from accessing inappropriate materials, including through behaviour policies and agreements, physical and technical monitoring, education and support and web filtering.
3. School network protections will be superior to most home filtering. However, please note that accessing the internet always involves an element of risk and the school cannot be held responsible for the nature and content of materials accessed through the internet and mobile technologies. Schools are asked not to overblock or provide an experience which is so locked down as to block educational content or not train pupils for life in an online world.
4. I understand that internet and device use in school, and use of school-owned devices, networks and cloud platforms out of school is subject to filtering and monitoring. More detail of this can be found in our online safety policy.
5. I understand and will help my child to use any devices at home in the same manner as when in school, including during any remote learning periods.
6. I will support my child to follow the school's policy regarding bringing devices to school.
7. I understand that my child might be contacted online on google classrooms by a member of the child's teaching team or a member of the Senior Leadership Team and only about their learning, wellbeing or behaviour. If they are contacted by someone else or staff ask them to use a different app to chat, they will tell another teacher.
8. I understand that if my child engages in inappropriate online behaviour I will be contacted by a member of the school's Senior Leadership Team and that if I learn of inappropriate online behaviour through my child or otherwise I will report this to the school.
9. I understand that complaints about the school should be dealt with through direct communication with the school. Online forums such as Facebook, Whatsapp and Tik Tok are inappropriate places to share. Please see the school's Complaints Policy for further information.
10. I will promote positive online safety and model safe, responsible and positive behaviours in my own use of technology, including on social media: not sharing other's images or details without permission and refraining from posting negative, threatening or violent comments about others, including the school staff, volunteers, governors, contractors, pupils or other parents/carers.
11. I understand that pupil use of mobile phones on the school site falls outside of school policy; urgent messages can be passed via the school office. Where children use mobile phones as a safety precaution en route between home and school these are to be handed in to the classteacher or the school office.
12. The impact of social media use is often felt strongly in schools, which is why we expect certain behaviours from pupils when using social media. I will support the school's social media policy and not encourage my child to join any platform where they are below the minimum age.
13. I will follow the school's data protection policy which outlines when I can capture and/or share images/videos. I will not share images of other people's children on social media and understand that there may be cultural or legal reasons why this would be inappropriate or even dangerous. The school sometimes uses images/video of my child for internal purposes such as recording attainment, but it will only do so publicly if I have given my consent on the relevant form.
14. I understand that for my child to grow up safe online, s/he will need positive input from school and home, so I will talk to my child about online safety and refer to parentsafe.lgfl.net for advice and support on safe settings, parental controls, apps and games, talking to them about life online, screentime and relevant topics from bullying to accessing pornography, extremism and gangs, sharing inappropriate content etc...
15. I understand that my child needs a safe and appropriate place to do home learning, whether for homework or during times of school closure. When on any video calls with school, my child will be fully dressed and not in bed, and the camera angle will point away from

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beds/bedding/personal information etc. Where it is possible to blur or change the background, I will help my child to do so.

- 16. If my child has online tuition, I will refer to the Online Tutors – Keeping children Safe poster and undertake necessary checks where I have arranged this privately, ensuring they are registered/safe and reliable, and for any tuition to remain in the room where possible, ensuring my child knows that tutors should not arrange new sessions or online chats directly with them.
- 17. I understand that whilst home networks are much less secure than school ones, I can apply child safety settings to my home internet and to various devices, operating systems, consoles, apps and games. There are also child-safe search engines e.g. swiggle.org.uk and YouTube Kids is an alternative to YouTube with age appropriate content. Find out more at parentsafe.lgfl.net
- 18. I understand that it can be hard to stop using technology sometimes, and I will talk about this to my children, and refer to the principles of the Digital 5 A Day: childrenscommissioner.gov.uk/our-work/digital/5-a-day/
- 19. I understand and support the commitments made by my child in the Acceptable Use Policy (AUP) which s/he has signed, and I understand that s/he will be subject to sanctions if s/he does not follow these rules.
- 20. I can find out more about online safety at Hallsville/Scott Wilkie Primary School by reading the full Online Safety Policy which can be found in the policies section on the school website and can talk to to Ivie Okwuegbuna, Andrea Perry, Joanne Edwards or Michael Jago if I have any concerns about my child/ren’s use of technology, or about that of others in the community, or if I have questions about online safety or technology use in school.

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**I/we have read, understood and agreed to this policy.**

**Signature/s:** \_\_\_\_\_

**Name/s of parent / guardian:** \_\_\_\_\_

**Parent / guardian of:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Please note that parents may also be interested in the school’s approach to the following matters, which are all covered as sections within the overall school Online Safety Policy.